

**Staff Senate Meeting Agenda**  
**Wednesday, July 17, 2024 @ 2:00 p.m.**  
**Delta Center 201 and Zoom**

- I. Call to Order
- II. Roll Call
- III. Routine Business
  - a. Meeting Minutes
  - b. Treasurer's Report
  
- IV. Executive Board Elections
- V. Announcements & New Business
  - a. Merchandise Sales
  - b. Silent Auction Follow up
  - c. Committee Appointment Information

\*After meeting is adjourned we will be taking Staff Senate Photos at the HOWL sign by the fountain.

**Staff Senate Meeting Agenda**  
**Wednesday, June 19, 2024**  
**Delta Center 201**

**I. Call to Order** – Ian Buchanan, President, at 2:00 p.m.

**II. Roll Call:** Luna Acosta, Autumn Anderson, Himaja Balakrishnan, Brad Bobo, Ian Buchanan, Angela Daniels, Robby Davenport, Kevin Downum, Pat Glascock, Lisa Glasco, Pamela Henderson, Kathy Hicks, Brandi Hodges, Susanne Howard, Melissa Jackson, James Lowery, Mary Martin, Erin Marlowe, Alison Mays, Jerrod Mayfield, Porsha McGregor, Tiffany Mosely, Prathima Pattada, Madeline Ragland, Kelly Sabin, Abigail Speights, Mike Smith, Jamaica Walker, Amber Webb, Dominique White

**III. Routine Business**

- a. Meeting Minutes – No minutes to approve as the previous Secretary left the University before the minutes were submitted.
- b. Treasurer’s Report – No Treasurer’s report to review at this time.

**IV. New Business**

- a. Introduce new senators
- b. Merch sale will continue from the end of July through the end of August.
- c. Education Stipend – Plan an additional silent auction in the Fall to supplement the educational stipend fund. The silent auction in May brought in \$1400. Luna Acosta motioned for the new silent auction to be approved and Porsha McGregor seconded the motion.
- d. Employee Empowerment Series – The empowerment series will continue in the Fall with new topics.
- e. Staff Appreciation date

**V. Announcements and Reminders**

- a. Staff Appreciation Dates: May 12-16, 2025
- b. Next Meeting: July 17, 2024

Kelly Sabin motioned to adjourn, and Magdalen Ragland seconded. Meeting adjourned at 2:30 p.m.



**Staff Senate Treasurer's Report**  
**June 30, 2024**

		<u>Beginning Balance</u>	<u>Debit/ Credit</u>	<u>Remaining</u>
<b>University E &amp; G Accounts</b>				
<b>Staff Senate</b>	Beginning Balance FY25	\$3,003.00		
<i>110000-120008-1630</i>	Includes \$863 Encumbrance to Cover Sign Shop Expenses for New Senators			
	Journal Voucher (Transfer Funds to Procurement for Use of their P-Card for Shirts f	-\$634.73		
				<u><b>\$2,368.27</b></u>
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<b>Santa's Wolves Agency Account</b>	Balance Forward	\$ 3,152.45		
<i>930002-390000-5000</i>	Christmas Funding from Santa's Wolves Foundation Account	\$ 6,000.00		
	Holiday Meals for Recipients	\$ (4,314.52)		
	Gifts for Recipients	\$ (2,729.64)		
				<u><b>\$2,108.29</b></u>
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<b>ASU Foundation Accounts</b>				
<b>Santa's Wolves</b>	Balance Forward	\$16,721.66		
<i>200067</i>	Payroll deposits for September		380.38	
	Payroll Deposits (October, November, December, January)		2,142.40	
	Payroll Deposits (January, February)		585.14	
	Payroll Deposits (March)		390.44	
	Bank Transfer (Christmas Funding)		(6,000.00)	
	Payroll Deposits (April)		489.40	
	Payroll Deposits (May)		393.49	
	Payroll Deposits (June)		374.66	
				<u><b>\$15,477.57</b></u>
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<b>Staff Senate Discretionary</b>	Balance Forward	\$22,369.85		
<i>200069</i>	Purchase Name Tags/Desk Plates for New Senators		(270.07)	
	Deposits		3,594.00	
	Debits		(4,047.69)	
	Transfer to Staff Senate Educational Stipend		(2,245.98)	
	Advertising Promotion		(1,064.88)	
	Cash Contribution		50.00	
	Market Place Merchandise Revenue		712.00	
				<u><b>\$19,097.23</b></u>
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<b>Staff Senate Education Assistance</b>	Balance Forward	\$237.30		
<i>230139</i>	September Contributions		43.30	
	Contributions (October, November, December, January)		423.47	
	Contributions (January, February)		89.30	
	Contributions (March)		22.90	
	Transfer of Funds from Staff Senate E&G		2,245.98	
	Contributions (April)		22.90	
	Contributions (May)		22.90	
	Transfer of Funds to Scholarship Payment		(3,000.00)	
	Contributions (June)		18.72	
				<u><b>\$126.77</b></u>